



Southern Lehigh School District

Board of School Directors Meeting

October 12, 2009

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:31 p.m. on the above date (October 12, 2009) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Dimmig, Eddinger, Gunkle, Miracle, Schubert

ABSENT: Auteri, Hayes, Quigley

OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Engler, Bergey, Siegfried, Donahue, Farris, Limpar, and approximately 2 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Dimmig to approve the minutes of the September 24, 2009 and September 28, 2009 meetings as copied and distributed to all Board members.

Minutes of
9/24/09 &
9/28/09

VOICE VOTE: "YES" – Unanimous – Motion Carried

ABSENT: Auteri, Hayes, Quigley

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated October 12, 2009 showing paid bills in the amount of \$385,782.13 and bills to be paid in the amount of \$377,099.70 for a total amount of \$762,881.83 for the General Fund, and bills to be paid in the amount of \$18,677.95 for the Construction Fund, and bills to be paid in the amount of \$10,661.31 for the Capital Reserve Sinking Fund;

Approval of
Bills

Approve the Investment of Funds for the General Fund;

Approve
Investment
of Funds

Approve a salary step adjustment for the following staff, effective September 1, 2009 -

Kristen Englehardt, Grade 7 Reading Teacher, Southern Lehigh Middle School, Bachelor's to *Bachelor's +15*;

Approve
salary step
adjustment
effective
9/1/09-
Englehardt

Approve the appointment of the following substitute teachers for the 2009-2010 school year -

<u>Michell Albanese</u>	Elementary
<u>Melissa Braxmeier</u>	Elementary
<u>Melissa Cangelose</u>	Art K-12
<u>Catherine Scheblein</u>	Art K-12
<u>Michelle Schrader</u>	Elementary
<u>Michael Swartley</u>	Physics 7-12, Earth and Space Science, Mathematics 7-12;

Approve
substitute
teachers for
the 2009-
2010 school
year-
Albanese,
Braxmeier,
Cangelose,
Scheblein,
Schrader,
Swartley

Approve the following substitute support staff for the 2009-2010 school year -

Michell Albanese, Substitute Instructional Assistant, at an hourly rate of \$15.31

Lisa Dondero, Substitute Instructional Assistant, at an hourly rate of \$15.31

Wendy Godshall, Substitute Instructional Assistant, at an hourly rate of \$15.31

Approve
substitute
support
staff for the
2009-2010
school
year-
Albanese,
Dondero,
Godshall

Cont.
Approve substitute support staff for the 2009-2010 school year- (Kosluk) Zweifel, Jameson, Price

Deborah (Kosluk) Zweifel, Substitute Instructional Assistant, at an hourly rate of \$15.31

Raymond Jameson, Substitute Custodian, at an hourly rate of \$12.63

Diane Price, Substitute Custodian, at an hourly rate of \$12.63

Raymond Jameson, Substitute Health Paraprofessional, at an hourly rate of \$13.12;

Approve support staff-Koziel

Approve the following support staff -

Linda Koziel, Health Paraprofessional, Southern Lehigh Intermediate School, at an hourly rate of \$13.12, with an anticipated start date of October 13, 2009. This is a new position;

Approve volunteer coaches for the 2009-2010 school year-Curto, Madiara, Pinto, M. Swartz, S. Swartz

Approve the appointment of the following volunteer coaches for the 2009-2010 school year -

Anthony Curto Boys' Basketball

Paul Madiara Ice Hockey

Charles Pinto Boys' Basketball

Matthew Swartz Boys' Basketball

Stanley Swartz Boys' Basketball;

Approve employees for the Peak Program for the 2009-2010 school year at the rate of \$45.06 per session-A. Snell, Marchek

Approve the following employees for the PEAK Program at the rate of \$45.06 per session for the 2009-2010 school year -

Anne Snell

David Marchek;

Approve employee as Dance Chaperone for the 2009-2010 school year at the rate of \$46.62 per event-Marchek

Approve the appointment of the following employee as Dance Chaperone at the rate of \$46.62 per event for the 2009-2010 school year -

David Marchek.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue, Mrs. Farris and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

Mrs. Siegfried reported on the following –

- 1st quarter progress reports were sent out on Friday
- Teacher in-service today
- Ecuador students arrive tomorrow for one month

Dr. Donahue reported the following -

- 9-30-09 Student Spirit Store opened
- 10-1-09 Putt U outing for 7th grade
- 10-09-09 Band Night
- 10-13-09 PTG meeting
- 10-14-09 Pink Day
- 10-16-09 Back to School Dance
- 10-23-09 Fall Pep Rally (Homecoming)
- 10-29-09 LCTI assembly for 8th grade students

Mrs. Farris reported the following –

- SLIS had its second Fire Drill this last week to correspond with October Fire Safety. The students and staff are very efficient in this process.
- All beginning year universal assessment has been completed and data review meetings held with staff. Response to Instruction and Intervention groups have been planned and delivery of intervention services are beginning.
- The Intermediate School has continued to work through continuing difficulties with telephone and TV service by contacting appropriate representatives and sharing information with others appropriate in the district.
- Lightspeed representatives visited SLIS last week to adjust FM Systems. Teachers are using these systems during regular instruction.
- The staff participated in In-Service today, and at part focus was writing across the curriculum and implementation of a new writing program.
- Since permission has been granted to allow 6th grade parents to pay for Field Trips, these have been scheduled. The 6th grade will be visiting Hawk Mountain this week as part of their curriculum study of Birds of Prey.
- We'd like to thank the maintenance department for helping to paint our blacktop surface with games for students at recess. At this time we are awaiting the line painting for an outdoor basketball court.
- The SLIS PTG is continuing to work hard at fundraising in an effort to be able to consider supporting some assembly programs and other special projects this school year.
- The staff at the IS is in the process of beginning our Budget cycle.
- For the record, the Mobile AG LAB is set to visit the IS on Nov 2-13. This is an invitation to come and see the AG LAB in action.

Ms. Limpar reported the following –

- In-service training today
- Fire prevention week last week at all schools
- 10/20/09 at 6:00 pm, question and answer session for new Spanish Immersion parents

MOVED BY Miracle and **2ND BY** Gunkle to approve the following Dual Enrollment Agreement with Penn State Lehigh Valley.

Approve Dual Enrollment Agreement with Penn State Lehigh Valley

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Eddinger to approve the enclosed agreement with AssetWorks, Inc. to provide services in connection with maintenance of our fixed asset accounting data base at the cost of \$900 for the period of November 1, 2009 through June 30, 2010.

Approve enclosed agreement with AssetWorks, Inc. for the period 11/1/09 – 6/30/10

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

MOVED BY Miracle and **2ND BY** Schubert to approve the request from Lehigh County Tax Claim Bureau for exoneration from collection of delinquent 2007-2008 and 2008-2009 school property taxes on Parcel #22-641477632291 3 in the following amounts –

2007-2008: \$384.25
2008-2009: \$395.08

Approve request from Lehigh County Tax Claim Bureau for exoneration from collection of delinquent 2007-2008 and 2008-2009 school property taxes on Parcel #22-641477632291 3

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

SUPPORT SERVICES

Approve enclosed contracted carrier contracts for the 2009-2010 school year

MOVED BY Miracle and **2ND BY** Schubert to approve the enclosed contracted carrier contracts for the 2009-2010 school year. These contracts support First Student with vans and small buses for non-public schools, charter schools and specialized transportation requests.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

PERSONNEL

Approve appointment of the following staff-Tkach

MOVED BY Miracle and **2ND BY** Schubert to approve the appointment of the following staff -

Kathleen Tkach, Extended Term Substitute (Category D), Hopewell Elementary, Bachelor's, Step 14, at a per diem rate of \$223.27, effective October 13, 2009. Ms. Tkach will fill the vacancy during the anticipated leave of absence of Melissa Greenawald.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

REPORTS

Superintendent's Report

Mr. Liberati reported that with the newly enacted state budget the District will receive a 2% increase in basic education funding, which is what was budgeted for 2009-2010.

NEW BUSINESS

Approve second and final reading of the following policies-#103, #104, #302

MOVED BY Miracle and **2ND BY** Gunkle to approve second and final reading of the following policies -

- #103 *Programs: Nondiscrimination in School and Classroom Practices*
- #104 *Programs: Nondiscrimination in Employment/Contract Practices*
- #302 *Administrative Employees: Certification*

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Hayes, Quigley

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Dimmig and **2ND BY** Miracle to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Auteri, Hayes, Quigley

The meeting was adjourned at 7:49 p.m.

ATTEST: _____ Board Secretary